



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:

EE-8.

MEETING DATE	2019-09-04 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
Time	
Open Agenda	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

TITLE:

Recommendation of \$500,000 or Less - FY20-025 - Kitchen and Cafeteria Supplies

REQUESTED ACTION:

Approve the recommendation to award the above Invitation to Bid (ITB). Contract Term: November 1, 2019 through October 31, 2021, 24 Months with an option for two (2) additional one (1) year renewal periods; User Department: Food & Nutrition Services (FNS); Award Amount: \$320,000; Awarded Vendor(s): Edward Don & Company, LLC; Pyramid Paper Company d/b/a Pyramid School Products; Sam Tell and Son, Inc. Small/Minority/Women Business Enterprise Vendor(s): None.

SUMMARY EXPLANATION AND BACKGROUND:

The School Board of Broward County, Florida, received three (3) proposals in response to ITB FY20-025 - Kitchen and Cafeteria Supplies. FNS purchases a variety of supplies such as pots, pans, storage containers, and other cooking tools needed in school kitchens and cafeteria locations throughout the District. A copy of the bid documents are available online at: http://www.broward.k12.fl.us/supply/agenda/FY20-025_KitchenandCafeteriaSupplies.pdf

SCHOOL BOARD GOALS:

Goal 1: High Quality Instruction Goal 2: Safe & Supportive Environment Goal 3: Effective Communication

FINANCIAL IMPACT:

The estimated financial impact to the District will be \$320,000. The funding source will come from FNS operating budget. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

EXHIBITS: (List)

(1) Executive Summary (2) Recommendation Tabulation (3) Financial Analysis Worksheet 7-26-2019 (4) ITB Kitchen and Cafeteria Supplies (5) EXHIBIT 1 (6) Surveys-6

BOARD ACTION:

APPROVED

(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Mary Mulder	Phone: 754-321-0215
Name: Mary C. Coker	Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Maurice Woods

8/26/2019, 12:54:41 PM

Electronic Signature

Form #4189 Revised 07/25/2019
RWR/ MLW/MCC/MM:ls

Approved In Open Board Meeting On:

SEP 04 2019

By:

Heather P. Burkwood

School Board Chair